

Indiana University Northwest

College of Arts and Sciences

Request to Exceed Maximum Credit Hours

To enroll in more than 18 credit hours in a Fall or Spring semester, or more than 9 credit hours during a Summer session, please complete the form below.

- *Please download form and save to your computer, then fill out fields below and send as an attachment **from your IU email to your Major Department Chair.***
- *Note: If your academic advisor is other than your department chair, please send form to both advisor and chair.*

Name: _____

Student ID: _____

Total number of semester credits being requested: _____ For term: _____ Year: _____

Major: _____

Student Level: _____

List ALL desired semester courses with credit hours (e.g.HIST H105 3 cr):

Current Cumulative GPA:

Brief statement of why you wish to exceed the maximum credit hour load for this term:

Student signature (typed):

Date:

Chair Recommendation:

Chair signature (typed):

Date:

Dean's Determination:

Dean's signature (typed):

Date:
